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**#lovegippsland Stronger Communities Program**

**PROJECT PROPOSAL FORM**

This form will assist Federal Member for Gippsland Darren Chester and the assessment committee to identify priority projects which may be eligible for funding under the #lovegippsland Stronger Communities Program.

Priority projects identified through this process will be invited separately to complete a formal online application. Please note that grant disbursements for successful Round 3 projects will not take place any earlier than November 1, 2017.

Completed project proposal forms are due by **Monday July 31, 2017 AT 5.00PM.**

Please return this form via email to darren.chester.mp@aph.gov.au or in person to either office at 126 Franklin Street, Traralgon or Level 1/89 Raymond Street, Sale.

Or, via post to:

#lovegippsland Stronger Communities Program

Office of Darren Chester MP

PO Box 486

Sale Vic 3853

**Eligibility Checklist**

*Please refer to the Program Guidelines and additional guidance materials at:* [*https://www.business.gov.au/assistance/stronger-communities-programme*](https://www.business.gov.au/assistance/stronger-communities-programme)

[ ]  Funding is sought for a small capital project.

[ ]  The funding requested is between $2,500 and $20,000.

[ ]  The project will receive a matching contribution from the organisation responsible for the project

[ ]  The project is located within the electorate of Gippsland

[ ]  The organisation seeking funding has an ABN, and is either a local council or a not-for-profit which is not owned by a state or territory government.

[ ]  The project will improve local community participation, cohesion and/or contribute to community vibrancy and viability.

**Organisation Details**

1. Name of your organisation

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|  |

1. Australian Business Number (ABN)

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| --- |
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1. Is your organisation a not-for-profit?

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| --- |
|  |

1. Physical Address

|  |  |
| --- | --- |
| Street Address Line 1 |  |
| Street Address Line 2 |  |
| Suburb/Town |  |
| State/Territory |  |
| Postcode |  |
| Website |  |

1. Postal Address

|  |  |
| --- | --- |
| Postal Address Line 1 |  |
| Postal Address Line 2 |  |
| Suburb/Town |  |
| State/Territory |  |
| Postcode |  |

1. Contact Details

*Head of your organisation*

|  |  |
| --- | --- |
| Title (eg. Mr/Mrs/Ms/Dr) |  |
| First name |  |
| Surname |  |
| Position |  |
| Telephone |  |  |  |
| Email Address |  |

**Project details**

1. Project title

*What is the name of the project?*

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|  |

1. Project description

*Brief describe what the project will physically deliver.*

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1. Project outcomes

*Briefly describe how this project will improve local community participation, cohesion and contribute to community vibrancy and viability*

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**Financial Details**

1. Project cost

*Total project cost GST*

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1. Grant requested

*How much Stronger Communities funding are you seeking? Grants of between $2,500 and $20,000 are available under the program*

**Authorisation**

|  |  |
| --- | --- |
| Authorised officer name |  |
| Position title |  |
| Organisation name |  |

I Confirm that:

* *I am a person authorised on behalf of my organisation to submit this project proposal.*
* *The information provided in this form is complete and correct.*
* *To the best of my knowledge, I am not aware of any actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined.*

Signed:....................................................................................................................................................

Date: / /